



# Admissions Policy

## Introduction

Kent Local Authority aims to arrange and support the continuity of education for young people who are unable to attend school due to health needs. The Kent Health Needs Education Service provides

- education support services to all schools for young people with physical medical conditions; and,
- education provision for young people by offering support in the home school, outreach, off site placements, 1 to 1 tuition and eLearning resources

The Kent Health Needs Education service will

- provide guidance, support and training for schools in how to support young people with medical and mental health conditions
- provide an education service for young people with psychiatric and acute physical health needs, located in 6 bases
- offer education outreach support services
- provide an education service for CAMHS tier 4 young people resident as an in patient psychiatric unit
- develop reintegration plans to enable young people to return to their home school or transition into the next phase of their education where appropriate.

## Before referral for admission to the service

Kent Health Needs Education Service recognises the diverse needs of the community it serves and aims to provide personalised pathways to meet individual circumstances. Schools, Academies and PRUs have a duty to make arrangements for supporting learners at their school with medical conditions.

The Schools policy should clearly identify the roles and responsibilities of all those involved in the arrangements to make sure learners can access fulltime education, including school trips and physical education. Schools need to ensure that they consult health and social care

professional, learners and parents and carers to ensure that the needs of learners with medical conditions are effectively supported.

Kent Health Needs Education Service can support schools to meet this duty (as defined in Section 100 of the Children and Families Act 2014). Kent Health Needs Education service can provide the following

Stage	Offer
1	<p>Generic school support, training and advice on understanding and dealing with different medical conditions</p> <ul style="list-style-type: none"> <li>planned training schedule available</li> <li>additional bespoke support</li> </ul>
2	<p>Advice and guidance on specific individual concerns:</p> <ul style="list-style-type: none"> <li>phone consultations on individual cases.</li> <li>advice on available services and access to them</li> <li>triage, referral support, linked with EYHPs</li> <li>discussions with multi agency teams</li> </ul>
3	<p><b><i>Referral to service required from this point</i></b>            Bespoke programmes of support including:</p> <ul style="list-style-type: none"> <li>school visit with lead teacher and or parents/carers</li> <li>attendance at multiagency meetings</li> <li>support with preparation of evidence for referrals</li> <li>medication change support</li> <li>school based tuition</li> <li>modelling approaches</li> <li>support with risk assessments</li> <li>part time or temporary hub placement with re-integration plan</li> </ul>
4	<p>Bespoke programmes of support including:</p> <ul style="list-style-type: none"> <li>full time attendance at hub with re-integration programme</li> <li>offsite education for learners with significant life limiting physical health needs</li> <li>outreach support service, addressing barriers to accessing education and supporting schools/learners directly</li> </ul>
5	<p>Oakfields Education Unit provides a bespoke education and reintegration service at the Kent and Medway Adolescent Unit. All admissions into this unit are agreed by Consultants in charge of a young person's clinical care.</p>

The services in stage 1 and 2 can be accessed at any time. Referrals to the Education Health Needs Service should be made as soon as it is clear that absence will last more than **15 days**

**either consecutively or cumulatively. All Health Needs learners will remain dual roll with their home school.**

The Education Health Needs referral panel meets weekly. It is important that as much information as possible is available to support the referral including Individual Health care plans including evidence of school support and its impact. The panel will discuss each referral and decide on one of the following outcomes:

- support to be provided by Kent Health Needs Education Service which may include a placement in a locality hub
- further information requested from health professionals
- advice is given to the school, insufficient justification for support at present but case to remain under review.

## Pupils with Educational Health Care Plans

Where pupils with EHCPs develop additional health needs, the school will need to call an interim review meeting to agree the referral. A representative from the Kent Health Needs Education Service should be invited to this meeting.

## Admission Criteria for Kent Health Needs Education Service

Kent Health Needs Education Service is a specialist service to enable learners with medical conditions to access fulltime education and is accessible to all young people. The law does not define full time education but learners with medical needs should have planned provisions which is equivalent to the education they would receive in school. Placements are based on the specific aim of supporting the learner returning to school or transition into the next phase of their education.

If you require further advice or support, contact the **Application Support to the Kent Health Needs Service** on **01732 875694**.

The following are to be used as a guide for access to additional specialist or admission to a hub.

- Acute medical needs are such that the young person has missed 15 consecutive or cumulative days of schooling with limited prospects of an immediate return to school
- the young person's health has significantly reduced their ability to access their home school and this is reflected in their attendance record.
- a senior medical professional (such as a consultant, CAMHS practitioner etc) is providing support, diagnosis and/or advice. This applies to pupils whose cases are managed by hospitals within Kent as well as in more specialist hospitals in London and across the country. (note: GP referral is not sufficient)
- a change of medication may mean the young person requires increased medical review, intervention, support or flexibility to allow them to attend education.
- an acute mental health condition is disrupting the young person's/child's ability to attend school.

- a young person has been discharged from tier 4 CAMHS services and requires on-going support before re-integration to school.

Where the referral is accepted a bespoke support programme will be developed in liaison with all involved professionals, the young person and their family within 5 working days. This could include any of the interventions from stage 3 or 4. All will include:

- re-integration plan
- agreed review periods
- continuation of core academic learning

Young people benefit most from being amongst their peers and studying the full curriculum offered by their home school, therefore it is always the intention to remove young people from their home school for as minimal a time as possible and to support with their re-integration.

While supported the young people will be dual rolled subsidiary.

May 2018

Review date

May 2019